



Costs Lawyer Standards Board Policy Adviser

The Costs Lawyer Standards Board (CLSB) regulates Costs Lawyers in England and Wales under the framework of the Legal Services Act 2007. Costs Lawyers are experts on the subject of legal costs, providing specialist advice in a niche area of law.

In 2019 we embarked on an exciting programme of organisational change, and we are now looking to add a contractor to our small collaborative team to provide policy advice on a flexible basis.

The role

The CLSB recently completed a flagship project, with funding from the Regulators' Pioneer Fund, that asked: [how can Costs Lawyers help to reduce the cost of legal services?](#) The research and findings from that project raise a number of strategic policy questions about how the regulation of Costs Lawyers might evolve in the future. Our proposed [Business Plan](#) for 2023 includes the development of work programmes that will consider such questions in more detail. We are looking for a policy adviser to assist in implementing those programmes, while also taking responsibility for several ongoing smaller projects. The role would be well suited to a current PhD student (or recent graduate) with a strong interest and background in public policy and professional regulation.

In addition to the above, depending on your interests and expertise, there are also opportunities to take the lead in developing the CLSB's policy in the following areas:

- assessing, recording and responding to regulatory risk;
- ongoing professional competence for Costs Lawyers, in light of the Legal Services Board's [new requirements](#) for regulators;
- generating and using data and other evidence to help improve the CLSB's regulatory arrangements;
- developing the CLSB's policy approach to equality, diversity and inclusion within the Costs Lawyer profession;
- engagement with other regulatory bodies, including representing the CLSB at sector meetings and events.

Reporting to the CEO, and working with senior policy consultants as appropriate, there will be considerable scope for you to apply your creativity and curiosity in delivering our policy programme and finding innovative solutions that have real impact in the market for costs advice. The contract offers a rare combination of flexibility, autonomy and interest for the right candidate.

Contract duration: 12 months, with the possibility of extension depending on business need

Commitment: Around 30 to 50 days across the year, depending on availability

Working days:	Flexible, can be tailored around other commitments and busy periods
Remuneration:	£330 day rate
Location:	Remote working
Position title:	Negotiable

The person

You will be able to see the big picture and think at a strategic level, while also being on top of the detail and delivering high-quality outputs. You will be a high achiever with a sharp mind, who works efficiently and in a targeted way to ensure your time makes an impact.

You will be a motivated self-starter who can work independently, but who knows when to seek support and input from others. You will excel at maintaining momentum and engagement despite working remotely. You will be able to demonstrate excellent communication, analysis and drafting skills.

You will have a deep commitment to promoting the public and consumer interests, with an understanding of the benefits and potential costs of regulation. You might have direct practical or academic experience in the field of professional standards, professional services regulation or economic regulation, or you might have other expertise relating to legal services or similar fields that you could draw from to succeed.

You will be pragmatic and realistic, proposing solutions that are achievable within the CLSB's limited budget. You will be a good personal fit for our organisational culture, upholding the values of inclusivity, positivity, creativity and respect.

Application process

To apply, please send a personal statement (not longer than one page) explaining how your interests and expertise align with the role, along with your CV, to Professor Carl Stychin, Director of the Institute of Advanced Legal Studies and Education Adviser to the CLS at carl.stychin@sas.ac.uk. If you have any questions about the role, please contact Jacqui Connelly at enquiries@clsb.info.

The closing date for applications is **25 September 2022**.

The CLSB invites applications from people of all ages, experience and backgrounds who feel they could make a positive contribution to our organisation. Please inform us if you require any reasonable adjustments to be made in relation to the application process.